



M i n u t e s
of the
Emergency Services
Finance & Administration
Community Services
Operations
Committees of Council
Tuesday, September 7, 2010
3:30 p.m.
City Council Chambers

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor D. McCann
Councillor R. McMillan
Councillor J. Parson
Councillor C. Van Walleghem
K. Brown, CAO
W. Brinkman, Emergency Services Manager
S. McDowall, HR Manager
R. Perchuk, Manager of Operations
C. Neil, Recreation Services Manager
H. Kasprick, Deputy Clerk

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Emergency Services Committee Minutes

A. Public information Notices

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Confirmation of Standing Committee Minutes

Moved by R. McMillan, Seconded by D. McCann & Carried:-

That the Minutes of the last regular meetings of the Regular Standing Committee meetings held August 3, 2010 be confirmed as written and filed.

D. Standing Committee Deputations:-

None requested

E. Reports:

No reports.

Next Meeting:

No further meetings scheduled at this time.



Finance & Administration Committee Minutes

September 7, 2010 at 3:34 p.m.

A. Public Information Notices

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

None declared.

C. Reports:

1. Establish Elections Compliance Audit Committee

Recommendation:

That Council give three readings to a by-law to establish an Elections Compliance Audit Committee for the City of Kenora and to adopt a Terms of Reference in accordance with the Municipal Elections Act; and further

That the following contingent be retained as members to the Elections Compliance Audit Committee, with a term to expire November 30, 2014:-

- Doris Dyson, Chapple, ON
- Paul Heayn, Dryden, ON
- Sheila Hintz, Ignace, ON
- Bill Naturkach, Fort Frances, ON
- Warren Paulson, Atikokan, ON

Recommendation approved (resolution & by-law).

JMcMillin

2. Girls Fastball League Request

Recommendation:

That Council support the Kenora Girls Fastball League's request to name the City of Kenora as a sponsor in their application for funds from the Kenora and Lake of the Woods Regional Community Foundation for equipment purchases.

Recommendation approved.

HKasprick

3. HST and Infrastructure Deficit

Recommendation:

Whereas the Government of Ontario has entered into an agreement

with the Government of Canada to implement the Harmonized Goods and Services Tax (HST);

And Whereas the HST will add 8% to many goods and services where currently only the 5% GST is charged, including gasoline and diesel fuel, resulting in increased tax revenues for the Government of Ontario;

And Whereas the majority of public infrastructure in Ontario is municipal infrastructure, and includes roads and highways, bridges, and transit systems;

And Whereas there exists an infrastructure deficit in Ontario and it's estimated at more than \$100 billion;

And Whereas Ontario municipalities struggle to pay for needed repairs and maintenance to such infrastructure;

And Whereas the Government of Canada, through its Federal Gas Tax Fund, provides municipalities with a portion of federal gas tax revenue for investments in environmentally sustainable infrastructure;

And Whereas the Federal Gas Tax Funding is up-front and predictable, increasing the capacity of municipalities to address local infrastructure investment priorities and plan for the long term;

And Whereas investing in infrastructure is crucial component of a strong economy and part of the Government of Ontario's strategy for jobs and growth in Ontario;

Now Therefore Be It Resolved That Council of the City of Kenora requests the Government of Ontario to provide municipalities with a portion of HST generated through the sale of gasoline and diesel fuel in order to enable municipalities to address current infrastructure deficits and continue to invest in environmentally sustainable infrastructure; and

That this resolution be forwarded with a request for action to: the Ontario Ministry of Transportation, Kenora District MPP's and MP's, the Premier's Office, and the Association for Municipalities of Ontario (AMO).

Recommendation approved.

HKasprick

**4. HST Current Infrastructure Projects
Recommendation:**

Whereas the Harmonized Goods and Services Tax has come into effect on July 1, 2010 resulting in an 8% increase on many products and services for tax payers and municipalities;

And Whereas municipalities have entered into funding agreements the Federal and Provincial government for municipal infrastructure projects that are fundamental to the quality of life of Ontarians and to stimulate economic growth;

And Whereas effective July 1, 2010, costs to complete municipal infrastructure projects will increase by 1.78% resulting from the HST which taxpayers will have to bear;

And Whereas reporting requirements will need to be adjusted on grant claim settlements;

And Whereas there will be increased costs to the municipalities to administer the HST rebates on the municipal infrastructure projects;

Therefore Be It Resolved That the Federal and Provincial governments increase the grants to fund the costs resulting from the HST impact on all funding agreements in place; and

That the Federal and Provincial Governments amend the Grant claims forms to record the HST impact; and

That the Federal and Provincial Governments take into consideration the impact of the HST on future funding initiatives; and further

That this resolution be forwarded to Prime Minister Stephen Harper, Premier Dalton McGuinty for their consideration.

Recommendation approved.

HKasprick

5. Interest on Overdue City Accounts

Recommendation:

That Council hereby approves interest to be charged on overdue accounts at a rate of 1½% monthly for all contracts or any other arrangements whereby the City is providing services for a fee where neither interest nor late penalty charges are currently assessed under existing by-laws, and

That the appropriate by-law be passed for this purpose.

Amended Recommendation:

That Council hereby approves interest to be charged on overdue accounts

at a rate of 1½% monthly (or 19.56% per annum) for all contracts or any other arrangements whereby the City is providing services for a fee where neither interest nor late penalty charges are currently assessed under existing by-laws, and

Amended Recommendation approved (resolution & bylaw).

HKasprick

6. July Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at July 31, 2010.

Recommendation approved.

HKasprick

7. Association of Municipalities of Ontario Report

Recommendation:

That Council hereby approves a letter to Minister Meilleur expressing the City's commitment to pursue stable funding for both the homelessness / shelter program issue as well as transitional housing, including a request for the Ministry's long term strategic plan for addressing the homelessness issue across the Province; and

That Council hereby approves a formal notice to the Kenora District Services Board (KDSB) advising that the City is dissatisfied with the treatment of the uploaded savings in the 2010 KDSB budget and formally requesting that savings related to the uploaded costs to the Province in 2011 and future year budgets be passed on directly to the municipalities in the KDSB service area.

Recommendation approved.

HKasprick

8. Paterson Medical Centre Loan Advance

Recommendation:

That Council hereby authorizes total loan advance of \$122,000 to the Kenora Health Care Centre Corporation in accordance with the terms and conditions of bylaw Number 37-2009, issued as follows:

- August 6, 2010 - \$60,000
- September 3, 2010 - \$62,000

Recommendation approved.

HKasprick

9. Housekeeping Item- Repeal By-Law #19-2006

Recommendation:

That Council hereby approves a By-law to repeal by-law number 19-2006, a by-law to establish terms of reference for the City of Kenora Economic Development Committee which has been replaced by the Economic Development Commission.

Recommendation approved (resolution & bylaw).

HKasprick

10. LOW Water Sustainability Foundation Appointment

Recommendation:

That Council hereby acknowledges and reconfirms its continued support for the Lake of the Woods Water Sustainability Foundation, the International Joint Commission and the new Bi-National Task Force as established, and the important works performed by these various organizations; and

That Council hereby supports the development of a permanent Bi-National Water Quality Management Board and that the scope of that Bi-National Water Management Board include the entire Lake of the Woods, together with its watershed; and

That Council hereby appoints Len Compton to sit as a community liaison appointment on the non-municipal Stakeholders Advisory Group for the Lake of the Woods Water Sustainability Foundation and to act as a liaison between that group and Kenora City Council; and further

That a copy of this resolution hereby be forwarded to each of these organizations.

Recommendation approved.

HKasprick

11. Various Minutes to Adopt

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- April 8, 2010 – Planning Advisory Committee/Committee of Adjustment
- May 18, 2010 – Planning Advisory Committee/Committee of Adjustment
- June 3, 2010 – Special Committee of Adjustment
- June 15, 2010 – Planning Advisory Committee/Committee of Adjustment
- July 7, 2010 – Special Committee of Adjustment
- July 20, 2010 – Planning Advisory Committee/Committee of Adjustment
- August 5, 2010 – Harbourtown Centre Committee; and
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That Council hereby receives the following Minutes from other various Committees:

- June 24, 2010 – Kenora District Services Board
- June 25, 2010 – Kenora Home for the Aged
- June 30, 2010 – Kenora Police Services Board

- July 23, 2010 – Kenora Home for the Aged
- July 23, 2010 – NW Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

Amended Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- April 8, 2010 – Planning Advisory Committee/Committee of Adjustment
- May 18, 2010 – Planning Advisory Committee/Committee of Adjustment
- June 3, 2010 – Special Committee of Adjustment
- June 15, 2010 – Planning Advisory Committee/Committee of Adjustment
- July 7, 2010 – Special Committee of Adjustment
- July 20, 2010 – Planning Advisory Committee/Committee of Adjustment
- August 5, 2010 – Harbourtown Centre Committee; and
-

That Council hereby receives the following Minutes from other various Committees:

- June 24, 2010 – Kenora District Services Board
- June 24, 2010 – NW Health Unit Board of Health
- June 25, 2010 – Kenora Home for the Aged
- June 30, 2010 – Kenora Police Services Board
- July 23, 2010 – Kenora Home for the Aged
- July 23, 2010 – NW Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

Amended Recommendation approved.

HKasprick

12. Procedural By-Law Amendment

Recommendation:

That Council give three readings to an amended Procedural By-Law for the City of Kenora as passed by Resolution Number 3 at the August 9, 2010 Council meeting; and further

That By-law Number 29 -2009 be and is hereby repealed.

Recommendation approved (resolution & bylaw).

JMcMillin

Other Business:

- **Red River College Alumni Dinner**

Recommendation:

That authorization be hereby given for Mayor Len Compton to attend the Red River College Alumni Dinner taking place November 19, 2010 in Winnipeg, MB; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation approved.

HKasprick

- **Early Childhood Education Awareness Day October 27**

Council supports all workers as well as volunteers in the City. A letter of support will be sent by the Clerk to support this day.

Items on Hold:

- NWHU Governance Matters

Next Meeting:

No further meetings scheduled at this time.



Community Services Committee Minutes

September 7, 2010 at 4:10 p.m.

A. Public Information Notices

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Reports:

1. Kenora Recreation Centre Concession

Recommendation:

That the City of Kenora through the Recreation Services Department continue to operate the Kenora Recreation Centre Concession and recommendations be brought forward to council in 2012 for operation recommendations for all city owned concessions.

Recommendation approved.

HKasprick

2. Family Day 2011

Recommendation:

That approval be given for the Kenora Recreation Centre to remain open from 8:00 am to 4:00 pm February 21, 2011 for families and individuals to recreate on the Family Day Statutory Holiday; and further,

That all additional overtime costs for this day be included and approved in the proposed 2011 operating budget.

Recommendation approved.

HKasprick

3. JM Lease Agreement

Recommendation:

That Council of the City of Kenora extends the existing lease with the Jaffray Melick Arena for an additional 8 months commencing November 1, 2010.

Recommendation approved.

HKasprick

4. New Years Eve Event – Kenora Rotary Club

Recommendation:

That approval be given for the Kenora Recreation Centre to remain open from 4:00 pm to 8:00 pm December 31st, 2010 for families and individuals to participate in recreation on the New Year's Eve Statutory Holiday; and further

That the City of Kenora waives the facility rental fees for this purpose; and further

That all staffing and additional costs for this day be covered by the Kenora Rotary Club.

Recommendation approved.

HKasprick

Other Business:

- **Update on Boards and Glass project** – The project is now near completion and is at the level of NHL standards. The glass is higher, there is new mesh which is higher and black in colour so you can see though it much easier. High efficiency lights uses only a quarter of the power that the previous lighting did and have 15 year bulbs. There are also new heaters throughout the walking track in which the heat is all reclaimed heat off the new ice plant. The new compressors in the ice plant are safer, cleaner and more energy efficient. The facility is planning a ribbon cutting ceremony to celebrate the improvements to the Kenora Recreation Centre in the upcoming months.

Items on Hold:

N/A

Next Meeting:

No further meetings scheduled at this time.



Operations Standing Committee Minutes

September 7, 2010 at 4:20 p.m.

A. Public Information Notices

- Council amend the 2010 capital budget to fund the \$36,500, plus net impacts of HST, for a Multi-Municipal Waste Recycling Plan Development Agreement

B. Declaration of Pecuniary Interest

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. Reports:

1. Downtown Delivery vehicles

Recommendation:

That a meeting be coordinated with local businesses and the City of Kenora to discuss delivery trucks and lane traffic in accessing the downtown businesses; and further

That the Operations Manager report the results of the meeting to Council for consideration.

Recommendation approved.

Discussion: Operations Manager Rick Perchuk noted it would be difficult to control when and where deliveries take place to the various businesses in the downtown area. It was suggested that delivery vehicles need to be tightened up and some enforcement take place to ensure that courtesy is taken into consideration to still have a passing lane. Some businesses felt that it could go the other way and restrict public movement in the back lane during certain hours.

2. Maintenance of 36 A,B,C,D Duffus Road

Recommendation:

That the City of Kenora continue to abstain from maintaining the road identified as 36 Duffus Road, A, B, C and D as this road is considered to be a private driveway.

Recommendation approved.

HKasprick

HKasprick

3. Multi-Municipality Waste Recycling Plan Agreement

Recommendation:

That Council hereby approves amending its 2010 capital budget to fund the \$36,500, plus net impacts of HST, for a Multi-Municipal Waste Recycling Plan Development Agreement; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Municipal Operating and Municipal Five Year Capital Plan by by-law at its September 13th meeting; and further

That Council hereby gives three readings to a by-law to amend the 2010 budget for this purpose; and further

That Council give three readings to a by-law for the City of Kenora, acting on behalf of the City of Dryden, to enter into an agreement with the CIF Fund to receive funding in the amount of \$45,000.00 to produce a Waste Recycling Plan; and further

That the City of Kenora enter into an agreement with the Emerald Group Consultants to undertake, manage and complete the development of a co-operative Waste Recycling Plan for the Cities of Kenora and Dryden's blue box recycling programs.

Recommendation approved (resolution & bylaw).

HKasprick

4. Traffic Amendment –Speed Zone

Recommendation:

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following changes to Schedule "T" – Rate of Speed –Airport Road, Darlington Drive, and Highway 17 East;

60 Kilometres Per Hour Zone

Add:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED
Airport Road	From Clarence Street, northerly to Valley Drive	60 kilometres per hour

Remove:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED
Darlington Drive	From Highway 17A to Duffus Road	60 kilometres per hour

Amend:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED	
Darlington Drive	From Highway 17A to Peterson Drive	60 kilometres per hour	
<u>To Read:</u>			
<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED	
Darlington Drive	From Duffus Road to Peterson Drive	60 kilometres per hour	
80 Kilometres Per Hour Zone			
<u>Add:</u>			
<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED	
Darlington Drive	From Highway 17A to Duffus Road	80 kilometres per hour	
<u>Remove:</u>			
<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED	
Highway 17 East	From Whitehead Road to the east City Limits	80 kilometres per hour	
and further;			
That the City of Kenora Traffic Regulation By-law 127-2001 Schedule "T" – Rate of Speed be amended to include the section "90 Kilometres Per Hour Zone" with the following addition – Highway 17 East;			
90 Kilometres Per Hour Zone			
<u>Add:</u>			
<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> MAXIMUM SPEED	
Highway 17 East	From Whitehead Road to the east City Limits	90 kilometres per hour	
Recommendation approved (resolution & bylaw).			
5. Traffic Amendment- No Parking Bayview Drive			
Recommendation:			

HKasprick

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone – Bayview Drive;

Add:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
Bayview Drive	From 122 metres southwest of Lakeview Drive, westerly to the end for a distance of 52 metres including the Cul de Sac	West	Anytime
Bayview Drive	From Lakeview Drive southerly for 60 metres	Both	Anytime

Recommendation approved (resolution & bylaw).

6. Traffic Amendment – No Parking Erie Street

Recommendation:

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone – Erie Street;

Add:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
Erie Street	From Eighth Street westerly for 40 metres	Both	Anytime

Discussion: Trudy Cederwall, Principal of St. Louis School discussed the limited options for parking for the school in this location. Trudy asked if we could only restrict the parking during the winter months. The Operations Department would like the opportunity to look at it further and would like to see it postponed until the new Council for consideration.

7. Winter Maintenance Policy Amendment

Recommendation:

That Council hereby approves a revised Winter Maintenance Policy #OP-4-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

Recommendation approved (resolution & bylaw).

HKasprick

HKasprick

Discussion: Council suggested that under the section: Abandoned vehicles – all abandoned vehicles left along the roadway – “may” be rather than “shall” be towed. Abandoned vehicle should be changed to “All or Any” vehicle. These changes will be made prior to final approval at Council.

Items on Hold:

- Development Partnerships
- Keewatin Curling Club- Assumption of Right of Way
- Tunnel Island Trails Parking Lot

Other Business

None

Next Meeting

No further meetings scheduled at this time.

Motion – Adjourn to Closed Meeting:

That this meeting be now declared closed at 4:57 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matter:-

i) Personal Matter about Identifiable Individuals

At 5:37 p.m., Committee reconvened to the Open Meeting with the following action/direction:

Non Union Compensation / Pay Equity Maintenance Review

Recommendation:

That Council hereby appoints McDowall Associates to perform a Non-Union Compensation / Pay Equity Maintenance Review on behalf of the City of Kenora; and further

That Council appoints McDowall Associates to ensure that an unrelated party from the Amalgamation review conducts the review; and further

That Council hereby approves a budget amendment in the amount of \$20,800 plus net impacts of HST, to be funded from the City’s contingency reserve; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Municipal Operating and Municipal Five Year Capital Plan by by-law at its September 13th meeting; and further

That Council hereby gives three readings to a by-law to amend the 2010 budget for this purpose.

Recommendation approved (resolution & by-law).

The meeting adjourned at 5:38 p.m.

HKasprick